

## SNOHOMISH COUNTY DISTRICT COURT

☐ Cascade Division  
415 East Burke Street  
Arlington WA 98223-1099  
(360) 435-7700

☐ Evergreen Division  
14414 179<sup>th</sup> Ave SE  
Monroe WA 98272  
(360) 805-6776

☐ Everett Division  
3000 Rockefeller M/S 508  
Everett WA 98201  
(425) 388-3331

☐ South Division  
20520 68<sup>th</sup> Ave W  
Lynnwood WA 98036  
(425) 774-8803

### CASE INFORMATION COVER SHEET

Case Number \_\_\_\_\_  
Attorney Name \_\_\_\_\_ Bar No. \_\_\_\_\_  
Plaintiff/Petitioner \_\_\_\_\_  
Defendant/Respondent \_\_\_\_\_  
Amount Requested \$ \_\_\_\_\_

Please check one category that best describes this case for indexing purposes. Accurate case indexing not only saves time in docketing new cases, but helps in forecasting needed judicial resources. Cause of action definitions are listed on this form. Thank you for your cooperation.

<input type="checkbox"/> Automobile Damages (AUT)	<input type="checkbox"/> Loan (LOA)	<input type="checkbox"/> Rent (REN)
<input type="checkbox"/> Breach of Contract (BRE)	<input type="checkbox"/> NSF Check (NSF)	<input type="checkbox"/> Replevin (REP)
<input type="checkbox"/> Commercial Electronic Mail (CEM)	<input type="checkbox"/> Open Account (OPA)	<input type="checkbox"/> Restitution (RES)
<input type="checkbox"/> Damage Deposit (DD)	<input type="checkbox"/> Other (OTH)	<input type="checkbox"/> Services Rendered (SER)
<input type="checkbox"/> Deposition Sister State (DEP)	<input type="checkbox"/> Petition for Seized Goods (PFS)	<input type="checkbox"/> Transcript (TRN)
<input type="checkbox"/> Foreclosure Lien (FOR)	<input type="checkbox"/> Personal Injury (PIN)	<input type="checkbox"/> Wages (WAG)
<input type="checkbox"/> Goods and Services (GS)	<input type="checkbox"/> Property Damages (PRP)	<input type="checkbox"/> Written Instrument (WR)
<input type="checkbox"/> Lease Agreement (LA)		

If you cannot determine the appropriate category, please describe the cause of action below:

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### CASE INFORMATION COVERSHEET DEFINITIONS

**Automobile Damages** – Complaint involving damage to an automobile.

**Breach of Contract** – Complaint involving monetary dispute where a breach of contract is involved.

**Damage Deposit** – Request for the return of damage deposit.

**Deposition Sister State** – Request by out of state party for judge to sign subpoena/subpoena duces tecum for party within the court's venue.

**Foreclosure** – Complaint involving termination of ownership rights when a mortgage or tax foreclosure is involved, where ownership is not in question.

**Goods and Services** – Money owed for goods and services rendered.

**Lease Agreement** – Money owed on lease agreement.

**Loan** – Money due on a loan.

**NSF Check** – Check written with non-sufficient funds in the bank.

**Open Account** – Money due on a revolving account.

**Other** – Only used when all other cause codes do not apply.

**Personal Injury** – Complaint involving physical injury.

**Petition for Seized Goods** – Petition for return of money or possessions seized by a police agency.

**Property Damage** – Complaint involving damage to property.

**Rent** – Money due for rent owing.

**Replevin** – Action for recovery of plaintiff personal property or monetary value.

**Restitution** – Petition for restoring property or proceeds; not an unlawful detainer.

**Services** – Money due for services rendered.

**Transcript** – Transcript of judgment filed from another court.

**Wages** – Money owed for wages earned.

**Written Instrument** – Money owed based upon a written instrument such as a promissory note, contract, etc.